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**Appendix 10:****Format for Mandatory Disclosure as per AICTE Norms**

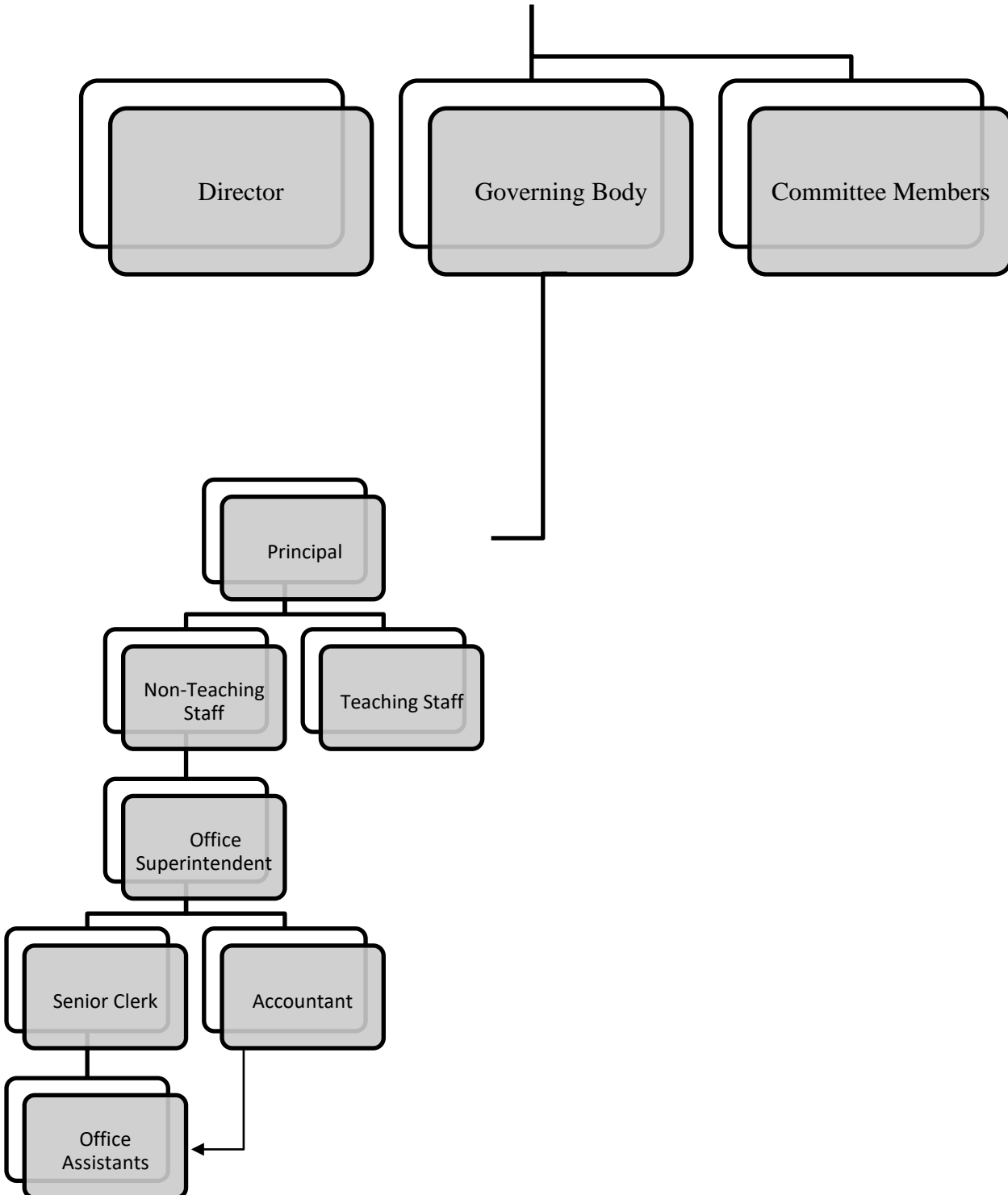
	Mandatory Disclosure updated on	26-Feb-2021
1	AICTE File No.	
	Date and Period of last approval	
2	Name of the Institution	BENGAL INSTITUTE OF TECHNOLOGY
	Address of the Institution	JAGIGRAM INDUSTRIAL COMPLEX
	City and Pin Code	KATWA, BURDWAN, 713130
	State /UT	WEST BENGAL
	Phone number with STD code	03453-256262
	FAX number with STD code	03453-256262
	Office hours at the Institution	10 a.m. to 5 p.m.
	Academic hours at the Institution	10.30 a.m. to 4.50 p.m.
	Email:	bit_katwa@yahoo.co.in
	Website	www.bitkat.net
	Nearest Railway Station (dist in Km)	Katwa Jn(KGLE) 3 k.m.
	Nearest Airport (dist in Km)	150 k.m. (approx.)
3	Type of Institution	Govt. Sponsored
	Category (1) of the institution	Non-Minority
	Category (2) of the institution	Co-Ed
4	Name of the organization running the Institution	Directorate of Technical Education, Training and Skill Development
	Address of the Organization	Karigari Bhawan Plot No. B-7, AA-III, 2nd Floor, Newtown, Rajarhat, Kolkata, West Bengal 700160
	Website of the organization	<a href="http://www.wbtetsd.gov.in">http://www.wbtetsd.gov.in</a>
5	Name of the affiliating University	West Bengal State Council of Technical & Vocational Education and Skill Development (Technical Education Division)
	Address	4th Floor, Plot No. B-7, AA-III, New Town Road, Opposite, Uniworld City, Newtown, Kolkata, West Bengal 700160
6	Name of Principal / OIC	Arijit Manna
	Exact Designation	Lecturer in CST
	Phone number with STD code	03453-256262
	Email	Jit_manna09@rediffmail.com
	Highest Degree	M Tech

## 7. Governing Board Members List:

Sl No	Name	Designation	Remarks
1	Sri Swapan Debnath (Minister of State, Department of Animal resources Development (IC), Department of Micro, Small and medium enterprises and textiles)	Chairman	
2	Sri Rabindra Nath Chatterjee (MLA Katwa, Burdwan)	Member	
3	Sekh Sahonawaz (MLA, Ketugram, Burdwan)	Member	
4	Sri Subhash Mondal (MLA, Bhatar, Burdwan)	Member	
5	Principal/OIC of BIT, Katwa	Secretary	
6	Block Development Officer, Katwa-1 Block	Member	
7	General Manager (DIC, Burdwan)	Member	
8	Nominee of AICTE(ERO)	Member	
9	Sri Uday Kumar Saha, Deputy Directorate of the DTE&T, WB	Member	
10	Nominee of the WBSCT&VE&T, WB	Member	
11	Sri Angshuman Dutta, Lect in CST, BIT, Katwa	Member	
12	Sri Jaynarayan Bhakat, Instructor, BIT, Katwa	Member	
13	Sri Kanchan Mukherjee, Advocate Katwa Court	Member	
14	Sri Sanat Kumar Ghosh, Professor Katwa College	Member	
15	Harshit Agarwal, Industrialist		
Frequency of Governing Body	Duration between meeting is approx. 3 -4 Months and last Meeting Date is 24-02-2021		

Meeting and Date of last Meeting	
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8. Organizational Chart:



Student feedback mechanism on institutional faculty performance	Informal feedback taken by authority time to time to ensure continual improvement.
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## 9. Grievance redressal mechanism for faculty, staff, and students

Grievance redressal mechanism at BIT, Katwa underlines accountability and monitoring towards the customers (faculty, staff, and students). Some separate committee monitors and addresses the complaints /suggestions received from the stakeholders and appropriate action is taken by the committee. A complaint/suggestion box has been placed on the main campus and secondary campus.

11.

<b>11.1</b>	<b>Name of the Department</b>	<b>Engineering and Technology</b>
	Course	Computer Science and Technology
	Level	Diploma
	1 <sup>st</sup> year of approval by the council	2000

Approval Description:

	2018-19	2019-20	2020-21
Year wise sanctioned intake	60	45	45
Year wise actual admission			
Students passed with distinction			
Students passed with first class			
Students Placed			
Average Pay package			
Students opted for higher studies			
Accreditation Status of the Course	-		
Doctoral Courses	- NA		
Foreign Collaboration	- NA		

<b>11.2</b>	<b>Name of the Department</b>	<b>Engineering and Technology</b>
	Course	Electronics and Telecommunication Engineering
	Level	Diploma
	1 <sup>st</sup> year of approval by the council	2000

Approval Description:

	2018-19	2019-20	2020-21
Year wise sanctioned intake			
Year wise actual admission			
Cut off marks – General Quota			
Students passed with distinction			
Students passed with first class			
Students Placed			
Average Pay package			
Students opted for higher studies			
Accreditation Status of the Course	-		
Doctoral Courses	- NA		
Foreign Collaboration	- NA		

<b>11.3</b>	<b>Name of the Department</b>	<b>Engineering and Technology</b>
	Course	Automobile Engineering
	Level	Diploma
	1 <sup>st</sup> year of approval by the council	2000

Approval Description:

	2018-19	2019-20	2020-21
Year wise sanctioned intake			
Year wise actual admission			
Cut off marks – General Quota			
Students passed with distinction			
Students passed with first class			
Students Placed			
Average Pay package			
Students opted for higher studies			
Accreditation Status of the Course	-		
Doctoral Courses	- NA		

Foreign Collaboration	- NA
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<b>11.4</b>	<b>Name of the Department</b>	<b>Engineering and Technology</b>
	Course	Information Technology
	Level	Diploma
	1 <sup>st</sup> year of approval by the council	2008

Approval Description:


	2016-17	2017-18	2018-19
Year wise sanctioned intake			
Year wise actual admission			
Cut off marks – General Quota			
Students passed with distinction			
Students passed with first class			
Students Placed			
Average Pay package			
Students opted for higher studies			
Accreditation Status of the Course	-		
Doctoral Courses	- NA		
Foreign Collaboration	- NA		



**12. Distinguished Alumni: (our student in some good organization govt/non-govt)**

Sr. No.	Name	Organization
1	Arnab Halder	Capgemini
2	Dipankar Saha	Asst. Prof (IIT, Kanpur)
3	Kaushik Mondal	Junior Scientist (ISRO)
4	Pabitra Mohanto	BARC, Mumbai
5	Pratap Mondal	TCS
6	Debnath Singh	IBM
7	Aman Kumar Singh	Larsen & Toubro

8	Rana Choudhury	BSNL
9	Tinku Kumar Saw	BSNL
10		


### 13. Teaching Staff:

Name: ARIJIT MANNA O.I.C(BIT, Katwa)		
Designation:	Lecturer	
Department:	Computer Science and Technology	

Date of Joining the Institute:	02-11-2001		
Qualifications:	M Tech		
Total Experience:	Teaching:19+	Industry: 00	Research: 00
Name: ABHRA KUMAR BANERJEE			
Designation:	Lecturer		
Department:	Computer Science and Technology		
Date of Joining the Institute:	25-11-2004		
Qualifications:	M Tech		
Total Experience:	Teaching: 16+	Industry:00	Research:00
Name: ANGSHUMAN DUTTA			
Designation:	LECTURER		
Department:	COMPUTER SCIENCE AND TECHNOLOGY		
Date of Joining the Institute:	01-02-2006		
Qualifications:	M TECH		
Total Experience: 12+years	Teaching: 14+	Industry: NIL	Research: NIL



Name: SAUMEN HALDAR			
Designation:	Lecturer		
Department:	Electronics and Telecommunication Engineering		
Date of Joining the Institute:	01-04-2004		
Qualifications:	M Tech in VLSI Design & Microelectronics Technology		
Total Experience:	Teaching: 17+	Industry: NIL	Research: NIL
Name: ARNAB MALLIK			
Designation:	LECTURER		
Department:	Electronics and Telecommunication Engineering		
Date of Joining the Institute:	01-04-2008		
Qualifications:	B Tech		
Total Experience:	Teaching: 12+	Industry: NIL	Research: NIL
Name: ANINDYA CHAKRABARTY			
Designation:	LECTURER		

Department:	Science and Huminites		
Date of Joining the Institute:	01-04-2008		
Qualifications:	MSC		
Total Experience:	Teaching: 13+	Industry: NIL	Research: NIL
Name: SUKANTA GHOSH			
Designation:	LECTURER		
Department:	Science and Huminites		
Date of Joining the Institute:	01-04-2008		
Qualifications:	MSC		
Total Experience:	Teaching: 13+	Industry: NIL	Research: NIL